

WORKSHEET FOR MESSAGE THERAPY SERVICES

In order for us to maximize your deductions, please complete this worksheet

Client Name _____

Tax Year _____

Accounting & Tax Preparation Fees		Medical - Owner Related	
Accounting Software		Notary Fees	
Advertising - Business Cards		Office Supplies	
Advertising - Magazines		Outside Services	
Advertising - Paper		Payroll Paid to Others (W2s)	
Advertising - Radio & Television		Payroll Taxes	
Advertising - Signs		Pest Control	
Advertising - Other		Postage	
Alarm Equipment		Printing	
Alarm Services		Professional Services	
Association Dues/Fees		Publications	
Bank Fees (Business Account)		Referral Fees	
Business Travel		Rent	
Business Card Annual Fee		Scrubs or Uniforms	
Business Mileage	Attach Log	Small Tools	
Carrying Case for Supplies		Supplies	
Cleaning Supplies		Taxes	
Contract Labor		Telephone - Cell Phone	
Clipboards		Telephone - Landline	
Commission Paid to Others		Towels & Towel Service	
Cost of Goods Sold		Transportation Expenses	
Credit Card Merchant Fees		Travel Hotel, Airfare	Attach List
Delivery		Travel Meals	Attach List
Education - Books		Travel Mileage	Attach Log
Education - Courses		Uniform Cleaning & Laundry	
Education - Conventions		Union Dues	
Education - Mileage	Attach Log	Utilities (Water & Power)	
Education - Professional Development			
Education - Seminar			
Emblems for Nails		Equipment Purchased This Year	Attach List
Entertainment		Equipment Depreciated (from prior years)	Attach Last Years Tax Return
Equipment & Product Holders			
Equipment Repairs & Sharpening		Miscellaneous Supplies:	
Equipment Rental		Oils	
Freight		Lotions	
Gifts (\$25 max per person)		Rocks	
Identification Cases		Sheets	
Insurance		Other	
Interest on Business Debt			
Interest on Business Mortgage			
Legal Fees			
Licenses			
Maintenance & Repairs			
Medical - Employee Related			

THE ABOVE EXPENSES ARE ORDINARY & NECESSARY IN MY LINE OF WORK AS A MESSAGE THERAPIST