

WORKSHEET FOR SELF-EMPLOYED

In order for us to maximize your deductions, please complete this worksheet

Client Name _____		Tax Year _____																																																																																																																																																															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Accounting & Tax Preparation Fees</td><td></td></tr> <tr><td>Accounting Software</td><td></td></tr> <tr><td>Advertising - Business Cards</td><td></td></tr> <tr><td>Advertising - Magazines</td><td></td></tr> <tr><td>Advertising - Paper</td><td></td></tr> <tr><td>Advertising - Radio & Television</td><td></td></tr> <tr><td>Advertising - Signs</td><td></td></tr> <tr><td>Advertising - Other</td><td></td></tr> <tr><td>Automotive Expenses</td><td>Complete Auto Worksheet</td></tr> <tr><td>Alarm Services</td><td></td></tr> <tr><td>Association Dues/Fees</td><td></td></tr> <tr><td>Bank Fees (Business Account)</td><td></td></tr> <tr><td>Business Travel - Hotel</td><td></td></tr> <tr><td>Business Card Annual Fee</td><td></td></tr> <tr><td>Business Mileage</td><td>Attach Log</td></tr> <tr><td>Cleaning Supplies</td><td></td></tr> <tr><td>Contract Labor</td><td></td></tr> <tr><td>Commission Paid to Others</td><td></td></tr> <tr><td>Credit Card Merchant Fees</td><td></td></tr> <tr><td>Delivery Charges</td><td></td></tr> <tr><td>Education - Books</td><td></td></tr> <tr><td>Education - Courses</td><td></td></tr> <tr><td>Education - Conventions</td><td></td></tr> <tr><td>Education - Mileage</td><td>Attach Log</td></tr> <tr><td>Education - Professional Development</td><td></td></tr> <tr><td>Education - Seminar</td><td></td></tr> <tr><td>Entertainment</td><td></td></tr> <tr><td>Equipment & Product Holders</td><td></td></tr> <tr><td>Equipment Repairs</td><td></td></tr> <tr><td>Equipment Rental</td><td></td></tr> <tr><td>Gifts (\$25 max per person)</td><td></td></tr> <tr><td>Identification Cases</td><td></td></tr> <tr><td>Insurance (Employee Benefit or your own?)</td><td></td></tr> <tr><td>Interest on Business Debt</td><td></td></tr> <tr><td>Interest on Business Mortgage</td><td></td></tr> <tr><td>Legal Fees</td><td></td></tr> <tr><td>Licenses</td><td></td></tr> <tr><td>Maintenance & Repairs</td><td></td></tr> <tr><td>Medical - Employee Related</td><td></td></tr> </table>	Accounting & Tax Preparation Fees		Accounting Software		Advertising - Business Cards		Advertising - Magazines		Advertising - Paper		Advertising - Radio & Television		Advertising - Signs		Advertising - Other		Automotive Expenses	Complete Auto Worksheet	Alarm Services		Association Dues/Fees		Bank Fees (Business Account)		Business Travel - Hotel		Business Card Annual Fee		Business Mileage	Attach Log	Cleaning Supplies		Contract Labor		Commission Paid to Others		Credit Card Merchant Fees		Delivery Charges		Education - Books		Education - Courses		Education - Conventions		Education - Mileage	Attach Log	Education - Professional Development		Education - Seminar		Entertainment		Equipment & Product Holders		Equipment Repairs		Equipment Rental		Gifts (\$25 max per person)		Identification Cases		Insurance (Employee Benefit or your own?)		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